CATEI School Reports for the Faculty of Commerce and Economics

This document has been compiled from the 2006 School LTPI Reports.

It represents a consolidated overview of the FCE School Reports on LTPI 3

Organisation and Management

The School of O & M has encouraged the regular implementation of the CATEI process across all its courses. It requires CATEI course and teaching evaluations to be conducted each semester, to capture the student experience on a regular basis. A system has been put in place for administrative staff to implement the CATEI process, and in the case of large classes (over 50), for casual assistants to be employed (funded by the Office of the Associate Dean, Education). All three levels (A, B, C) of Course and Teaching Evaluation are conducted (Course, Lectures and Tutorials). Sessional staff are also encouraged to implement the CATEI Process, to ensure the acquisition of student feedback for teaching quality and improvement. The School approach will continue to be refined and incorporated into the School Teaching and Learning Plan in progress in 2006.

Regular summary reports have been provided by course coordinators to the HOS, using the UNSW Course Evaluation Summary Reports, plus additional observations and comments that staff involved in the course/s may wish to make. Staff are required to summarise the feedback at several levels: provide a summary of the overall satisfaction with the course; identify areas of strength; identify key problems that are reflected in the student evaluations; discuss, with the Head of School, issues that may be problematic; devise strategies for course and teaching improvement; and monitor changes. A difficulty encountered and commented on by many teaching staff is the long delay in receiving the student feedback and the problem this causes in incorporating modifications and changes in the following semester. Summarised School Reports on the CATEI Course Evaluations are then submitted to the Associate Dean (Education), as indicated in Appendix 3. The overall high level of student satisfaction captured in the summary (an average of 94.7% across the 13 courses evaluated in S2, 2005) demonstrates the quality of teaching and learning in the School of O & M. The CATEI Report for S1, 2006, is in progress, the delay being due to the late return of the CATEI Forms.