CATEI School Reports for the Faculty of Commerce and Economics

Economics

The CATEI process has been fully implemented in the School from S2 2005. All courses now use the CATEI questionnaires for Course Evaluation (Form A). In addition, all large course lecturers use Large Group Teaching Evaluation (Form B), and all small group lecturers and some tutors use Small Group Teaching Evaluation (Form C). The School office organizes and administers the evaluation system for all courses with enrolments larger than 10. Lectures are not involved in the distribution or collection of the questionnaires for their classes. Reports are distributed to teaching staff after the end of the examination period. Each Lecturer-in-charge provides the School Office with Summary Report using the FCE Template. The Head of School provides a Summary Report to the Associate Dean (Education) which includes the summary report of each course. A copy of the report submitted to the EDT Director for S2 2005, which covers 26 courses is attached.

The School has implemented a procedure for responding to CATEI and communicating responses to students. Course Authorities and the Associate Head of School identify from the survey results, any issues requiring response. While the timing of the availability of results means that staff are unable to make any communication with the surveyed classes, responses and reactions are communicated to subsequent classes in order to convince students that their participation in the CATEI process is worthwhile. The School template for Course Outlines requires each Course Outline to inform students of the CATEI process and to provide examples of where changes and adjustments to individual course content and teaching methods have been made in response to CATEI.

For example the School identified “Provision with feedback on progress” as an issue for which there was a degree of dissatisfaction across many of our courses in recent CATEI reports. The issue was discussed at a School Meeting and lectures undertook to improve the provision of feedback through providing opportunities for self testing quizzes and similar procedures earlier in the session. Such a process was implemented in ECON Microeconomics I in S1 2006.