Accounting

All courses use the CATEI questionnaires for Course Evaluation (Form A). In addition, all large course lecturers use Large Group Teaching Evaluation (Form B), and all small group lecturers and some tutors use Small Group Teaching Evaluation (Form C). The School office organizes and administers the evaluation system for all courses. Teaching staff are not involved in the distribution or collection of the questionnaires for their classes.

The HoS automatically receives a copy of the Course Evaluation (Form A). The Staff are required to provide the HoS with the summary of the Large Group Teaching Evaluation (Form B), and the Small Group Teaching Evaluation (Form C). Each Lecturer-in-charge also provides the HoS with the Summary Report using the FCE Template. The HoS provides a Summary Report to the Associate Dean (Education) which includes the summary report of each course.

The new HoS is currently conducting interviews and reviews with all teaching staff with regards their performance as evidenced by the 2006 CATEI reporting. Actions required as a result of the feedback from S2 2005 were assessed and implemented in the S2 2006 courses. Actions required as a result of the feedback from S1 2006 are currently being evaluated with a discussion on implementation for S1 2007.

A major issue has been the late return of the CATEI evaluations leading to a reduction in the effectiveness of the feedback process and administrative issues with collecting reports from all course coordinators. This has been very much an issue with sessional staff, as we are not able to gain any feedback on their teaching performance before the rehiring decision is made for S2.