



Would you like to....
Make your tutorials more effective?
Improve your presentation skills?
Communicate with confidence to your students?

The Education Development Unit (EDU) is offering a new five week program open to all Australian School of Business tutors:

Presentation and Communication Skills for ASB Tutors

The workshops aim to help you to:

- Organise and communicate your tutorial content clearly
- Improve your teaching techniques and vocal skills for effective spoken delivery
- Use communication skills to increase student engagement
- Develop confidence and minimise barriers to effective communication

The workshop structure:

The program consists of 5 weekly 90 minute workshops which will be *highly interactive* and *practical*. The workshops will focus on practising *teaching techniques* and strengthening your *communication skills*. You will also have an opportunity in the workshops to practise the strategies using your own tutorial topics. The program is flexible to respond to your particular needs.

When:

The program will run each week from Week 5 to Week 9 on Fridays, 12.00-1.30pm.
You may register for individual workshops or for the complete program.

Workshop 1 Wk 5: Fri 21 Aug. 12 -1.30	Practise organising your tutorial content into a simple and engaging structure	Workshop 4 Wk8: Fri 18 Sept. 12 – 1.30	Developing communicative activities that best suit your content
Workshop 2 Wk 6: Fri 28 Aug. 12 – 1.30	Practise developing a confident and clearly understood vocal style	Workshop 5 Wk9: Fri 25 Sept. 12 – 1.30	Working on language, body and voice to support pronunciation and intonation problems
Workshop 3 Wk.7: Fri 4 Sept. 12 – 1.30	Practise communication skills that actively engage your students		

Where:

EDU Seminar Room, G08, Ground level, ASB Building

To register:

Register online by clicking [here](#) OR go to www.business.unsw.edu.au/edu and follow the link to 'Presentation and Communication Skills for ASB Tutors Registration'.

For more information:

Contact Ginette Farcell, EDU (Wed-Fri): Ph: 9385 7577 Email: g.farcell@unsw.edu.au .

If you would like to attend, but can't make the designated time, please email your available time(s) to g.farcell@unsw.edu.au. We may be able to schedule an alternate time based on the number of requests.