Timetable Guide and How to Use it

Recommendation

It is recommended that this guide be used in conjunction with the “2004 guide to myUNSW” (at url: http://www.fce.unsw.edu.au/commencing2004/UGradEnrolment.shtml) and the “Different Timetable Guides” of the “1st Year Lecture Timetable Information” (at url: http://www.fce.unsw.edu.au/commencing2004/1stYrTmtbleInstructions.shtml).

Please pre-read the “Structure of Programs”, “2004 Course Selection” and up to page 10 of the “2004 guide to myUNSW” documents.

The example in this document is for student - Jo Studious, who has qualified to register for a Bachelor of Commerce (BCom) with an Accounting Major.

The “2004 Course Selection” document explains to Jo that she is required to study 3 Core courses for each session of the year, with an elective course as her 4th option. For an Accounting major the session 1 elective would be either LEGT1711 Legal Environment of Commerce, or INFS1602 Computer Information Systems.

Jo has chosen to study LEGT1711 for Session 1.

Jo has visited the “Information for Commencing 2004 – Undergraduate students” web page (at url: http://www.fce.unsw.edu.au/commencing2004/UGradEnrolment.shtml) and has visited the “1st Year Lecture Timetable Information” link. She has printed a copy of timetable guide no 07 because the lecture times in this particular timetable suit Jo’s preferred times to attend lecture.
Jo notes that the core classes have already been drawn into the timetable guide. Jo can also see that there are a number of different 4th options listed down the right hand side of the timetable guide. The courses listed should fit perfectly with the timetable.

### Aside

Before logging on to myUNSW it is recommended that you print a couple of different timetable guides and make alternate class choices – in case the specifically desired classes are 100% full.

Jo would like to keep all of her classes as close together as possible, so she chooses class # "3423" for LEGT1711 and enters the details into the timetable.

**NOTE:** ALL classes start 5 minutes late and cease 5 minutes early so that students have 10 minutes to travel between classes.

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Jo is ready to enter her choices into "myUNSW" and has her different timetable guides (about 3 or 4) ranked in order of best timetable first.
After reading the “2004 guide to myUNSW” document, Jo follows the instructions step by step until page 10. Then she chooses the course codes, and class # according to timetable guide 07.

Jo’s choices are accepted and she prints a copy of the timetable that can be seen in “myUNSW”.

Jo then uses the “Tutorial Enrolment Information” and the “Web TAS Instructions” to register a list of different preferences for her tutorial or laboratory classes.